

## ***FROM PRINCIPAL'S DESK***



*"Education is a shared commitment between dedicated teachers, motivated students and enthusiastic parents with high expectations".*

*Dear Students,*

*In today's milieu the role of College education is not only to pursue academic excellence but also to motivate and empower its students to be lifelong learners, critical thinkers and productive members of the nation. Through this message I would like to extend a very warm welcome to our dear students. I would urge the students to inculcate the best of values and concentrate on their academics and their overall development. We would also seek consistent support of parents who have great power to mould the future of their children. I pay my gratitude to them for their faith in us.*

*Our college strives to create a student centric environment. We provide a platform for them to think, express and exhibit their skills. Every human being is a dreamer but those who follow their dreams religiously achieve them. So dear students put your best foot forward, groom yourself to face challenges of tomorrow and be socially relevant.*

*With Best Wishes.*

***Aruna Sharma***

***Principal***

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## 1. ABOUT THE INSTITUTION

Govt. Arya Degree College, Nurpur an institution of academic excellence was established as Arya College for Girls in June, 1978 with a meagre strength of 20 girls. The institution was started in the sacred memory of Swami Dayanand Saraswati whose name stands among the greatest social and religious reformers of modern India, who propounded that knowledge should be imparted without prejudice of caste, creed and sex and that the basic purpose of propagating real education is to inculcate love for Indian cultural ethics in consonance with the Vedic ideas of universal brotherhood.

The Arya Girls College was taken over by the Govt. of Himachal Pradesh on 25th June, 2002 as a co-educational institution and named as Govt. Arya Degree College, Nurpur with only Arts stream. But from the academic session 2009-10, this institution also started Science (Medical & Non-Medical) and Commerce classes thereby fulfilling the long standing demand and aspirations of the people of this area. The college today, no doubt boosts of competent and devoted staff, both teaching and non-teaching, well equipped Science Labs., well-stocked Library, wi-fi connectivity and a self contained campus. The college has three fully functional smart class rooms and one Computer Lab. that can accommodate 40 students. The college has indeed grown leaps and bounds over the years and is still progressive in terms of infrastructure and quality education.

From June 2017, college started Bachelor of Vocation Degree (B.Voc.) Programme with two courses having 40 seats each, one in Retail Management and other in Hospitality & Tourism, under the scheme launched by the University Grants Commission on skill development as a part of College/University education.

From June 2018, college started Music (Instrumental) & Physical Education subjects.

### ANTI RAGGING COMMITTEE

- i) Dr. Aruna Sharma
- ii) Dr. Neera Rashmi
- iii) Prof. Anjana Gautam
- iv) Dr. Diljeet Singh
- v) Dr. Anil Kumar

**Principal**  
**01893-220145**

### ANTI RAGGING SQUAD

- i) Prof. Anjana Gautam
- ii) Prof. Kiran Bala
- iii) Dr. Sohan Kumar
- iv) Prof. Ravinder Dogra
- v) Prof. Alka
- vi) Dr. Kumari Seema
- vii) Sh. Ashish Kumar Sharma
- viii) Sh. Sham Singh

Dear students & Parents,

**We have a Zero Tolerance approach towards ragging in any form. Ragging is a cognizable offence, punishable by law.**

Any student involved in ragging or abetting ragging will be punished appropriately, which may include :-

- i) Expulsion from the college.
- ii) Suspension from the classes.
- iii) Fine with public apology.
- iv) Withholding scholarship or other benefits.
- v) Debarring from contesting election.
- vi) Adverse entry in character certificate.
- vii) Case will be forwarded to the police and legal proceedings under criminal law may also be initiated.

Let there be no ragging in any form and help us to maintain healthy academic environment in the college for your academic enrichment and personality development.

## 2. ADMISSION COMMITTEES

**Admission Time :** 10:30 a.m. to 3:00 p.m.

**Fee Timing :** 10:30 a.m. to 4:30 p.m

**1. B.Sc. (Life Sciences)**

- |             |                                      |                      |
|-------------|--------------------------------------|----------------------|
| i) Botany   | Dr. Neera Rashmi<br>Dr. Kumari Seema | Venue : Botany Lab.  |
| ii) Zoology | Dr. Diljeet Singh                    | Venue : Zoology Lab. |

**2. B.Sc. (Physical Sciences)**

- |                        |   |                        |
|------------------------|---|------------------------|
| i) Chemistry           | Prof. Sanjay Kumar Jasrotia<br>Prof. Ravinder Dogra | Venue : Chemistry Lab. |
| ii) Physics            | Dr. Dinesh Kumar Sharma<br>Prof. Alka               | Venue : Physics Lab.   |
| iii) Maths (B.A/B.Sc.) | Dr. Ramesh Thakur<br>Dr. Sohan Kumar                | Venue : Staff Room     |

**3. B.Com.**

- |             |                                      |                      |
|-------------|--------------------------------------|----------------------|
| i) Commerce | Dr. P. L. Bhatia<br>Prof. Kiran Bala | Venue : Room No. C-1 |
|-------------|--------------------------------------|----------------------|

**4. B.A. (DSC)**

- |                         |                       |                       |
|-------------------------|-----------------------|-----------------------|
| i) English              | Prof. Seema Ohri      | Venue : Room No. 101  |
| ii) Sociology           | Prof. Anjana Gautam   | Venue : Room No. 102  |
| iv) Political Science   | Prof. Mukesh Kumar    | Venue : Room No. 103  |
| v) Sanskrit             | Dr. Chanchal Sharma   | Venue : Room No. 104  |
| vi) History             | Prof. Yajuvendra Giri | Venue : Room No. 1    |
| vii) Geography          | Prof. Manjeet Singh   | Venue : Room No. 2    |
| viii) Hindi             | Dr. Anil Kumar        | Venue : Room No. 4    |
| ix) Economics           | Prof. Pearl Bakshi    | Venue : Room No. 4    |
| x) Music                | Prof. Bharti Bhagsain | Venue : Music Room    |
| xi) Computer            | Prof. Mukesh Kumar    | Venue : Computer Lab. |
| xii) Physical Education | Prof. Bharti Bhagsen  | Venue : Music Room    |
| xiii) B.Voc.            | Prof. Anjana Gautam   | Venue : Room No. 102  |

## 3. FACULTY OF THE COLLEGE

**Principal**

**Dr. Aruna Sharma**

S.No.	Subject	Sanctioned Posts	Name of the Teacher	Designation	Qualification
<b>(A) SCIENCE FACULTY</b>					
1.	Physics	3	i) Dr. Dinesh Kumar Sharma ii) Smt. Alka iii) Dr. Kumari Seema	Asso. Prof. Asstt. Prof. Asstt. Prof.	M.Sc., M.Tech., Ph.D. M.Sc., M.Phil M.Sc., M.Phil, Ph.D.
2.	Chemistry	3	i) Sh. Sanjay Kumar Jasrotia ii) Sh. Ravinder Dogra iii) Vacant	Asso. Prof. Asstt. Prof.	M.Sc., M.Phil. M.Sc., M.Phil.
3.	Maths	3	i) Dr. Ramesh Thakur ii) Dr. Sohan Kumar iii) Vacant	Asso. Prof. Asstt. Prof.	M.Sc. Ph.D. M.Sc., M.Phil., Ph.D.
4.	Botany	1	i) Dr. Neera Rashmi	Asso. Prof.	M.Sc., Ph.D.
5.	Zoology	1	i) Dr. Diljeet Singh	Asstt. Prof.	M.Sc., Ph.D
<b>(B) COMMERCE FACULTY</b>					
1.	Commerce	2	i) Dr. Ashwani Sharma ii) Smt. Kiran Bala	Asso. Prof. Asstt. Prof.	M.Com., M.Phil., Ph.D. M.Com., M.Phil.

S.No.	Subject	Sanctioned Posts	Name of the Teacher	Designation	Qualification
<b>(C) ARTS FACULTY</b>					
1.	English	3	i) Smt. Seema Ohri ii) Sh. Manjeet Singh iii) Smt. Madhu Bala (Local PTA)	Asso. Prof. Asstt. Prof. Asstt. Prof.	M.A., M.Phil. M.A., M.Phil. M.A., M.Phil.
3.	Economics	1	i) Miss Pearl Bakshi	Asstt. Prof.	M.A.
4.	Hindi	1	i) Dr. Anil Kumar	Asstt. Prof.	M.A., M.Phil., Ph.D.
5.	Sanskrit	1	i) Dr. Chanchal Sharma	Asstt. Prof.	M.A., M.Phil., Ph.D.
6.	Sociology	1	i) Smt. Anjana Gautam	Asstt. Prof.	M.A., B.Ed., M.A. (Eng)
7.	History	1	i) Sh. Yaguvendra Giri	Asstt. Prof.	M.A.
8.	Political Science	2	i) Vacant ii) Vacant		
9.	Phy. Education	1	i) Miss Monika (Local PTA)	Asstt. Prof.	M.PEd.
10.	Geography	1	i) Vacant		
11.	Music (Instrumental)	1	i) Smt. Bharti Bhagsain	Asstt. Prof.	M.A.
12.	Computer	1	i) Sh. Mukesh Kumar	Asstt. Prof.	M.C.A.

**(D) B.VOC. GUEST FACULTY**

1.	English		i) Mrs. Poonam Mahajan		M.A., B.Ed.
2.	Hospitality & Tourism		i) Mrs. Aarzo Mahajan ii) Mr. Naresh Kumar		Master in Tourism Master in Tourism
3.	Retail Management		i) Mr. Abhishek		B.Com., MBA

**(E) COLLEGE OFFICE STAFF**

1.	Superintendent	1	Sh. Ashish Kumar Sharma		
2.	Clerk	2	i) Smt. Sunita Kumari (On Deputation) ii) Mr. Gaurav Kumar (JOA IT) iii) Mr. Sarup Singh (Local PTA)		

**(F) LABORATORY STAFF**

1.	SLA	1	i) Sh. Mohan Lal		
2.	JLA	2	i) Sh. Kamal Kishore ii) Sh. Karam Chand		
3.	LA	2	i) Sh. Sham Singh ii) Smt. Mamta Rani		

**(G) LIBRARY STAFF**

1.	Librarian	1	i) Vacant		
2.	Asstt. Librarian	1	i) Smt. Deepali Gupta ii) Smt. Anjana Kumari		B.A., B.Lib. B.A., Diploma in L&I.S.

**(H) OFFICE ASSISTING STAFF**

S.No.	Post Held	Sanctioned Post	Name
1.	Peon cum Chowkidar	6	i) Sh. Joginder Pal ii) Smt. Kulwant Kaur iii) Sh. Trivender Singh Jasrotia iv) Smt. Beena Kumari v) Smt. Nikku Devi vi) Sh. Rajat Kumar
2.	Sweeper	1	i) Sh. Rajesh Kumar

#### **4. ADMINISTRATIVE & CO-CURRICULAR ASSIGNMENTS**

- 1. COLLEGE ADVISORY COUNCIL**
  - i) Dr. Dinesh Kumar Sharma (Convener)
  - ii) Dr. P.L. Bhatia
  - iii) Dr. Neera Rashmi
  - iv) Prof. Sanjay Kumar Jasrotia
  - iv) Dr. Seema Ohri
  - vi) Dr. Ramesh Thakur
- 2. LIBRARY ADVISORY COMMITTEE**
  - i) Dr. Neera Rashmi (Convener)
  - ii) Dr. Anil Kumar
  - iii) Prof. Alka
  - iv) Dr. Chanchal Sharma
  - v) Dr. Kumari Seema
- 3. SPORTS ADVISORY COUNCIL**
  - i) Dr. P.L. Bhatia (Convener)
  - ii) Prof. Manjit Singh
  - ii) Prof. Mukesh Kumar
- 4. DISCIPLINE COMMITTEE**
  - i) Prof. Sanjay Kumar Jasrotia (Convener)
  - ii) Prof. Seema Ohri
  - iii) Prof. Anjana Gautam
  - iv) Prof. Ravinder Dogra
  - v) Prof. Alka
  - vi) Dr. Sohan Kumar
  - vii) Prof. Pearl Bakshi
  - viii) Prof. Mukesh Kumar
  - ix) Prof. Yajuvindra Giri
- 5. CANTEEN COMMITTEE**
  - i) Dr. Dinesh Kumar Sharma (Convener)
  - ii) Prof. Seema Ohri
  - iii) Prof. Manjeet Singh
  - iv) Prof. Kiran Bala
  - v) Prof. Alka
- 6. CAMPUS DEVELOPMENT / MAINTENANCE COMMITTEE**
  - i) Dr. P.L. Bhatia (Convener)
  - ii) Dr. Ramesh Thakur
  - iii) Prof. Anjana Gautam
  - iv) Prof. Ravinder Dogra
  - v) Sh. Ashish Kumar Sharma (Office Supdt.)
- A. ELECTRICITY COMMITTEE**
  - i) Dr. Sohan Kumar (Convener)
  - ii) Prof. Manjit Singh
  - iii) Prof. Mukesh Kumar
- B. WATER RELATED WORKS COMMITTEE**
  - i) Prof. Anjana Gautam (Convener)
  - ii) Dr. Anil Kumar
  - iii) Prof. Mukesh Kumar
- 7. COLLEGE PURCHASE COMMITTEE**
  - i) Dr. Dinesh Kumar Sharma (Convener)
  - ii) Dr. P. L. Bhatia
  - iii) Dr. Neera Rashmi
  - iv) Prof. Seema Ohri
  - v) Dr. Ramesh Thakur
  - v) Sh. Ashish Kumar Sharma (Office Supdt.)
- 8. EXAMINATION COMMITTEE**
  - i) Dr. Ramesh Thakur (Convener)
  - ii) Dr. Anil Kumar
  - iii) Dr. Sohan Kumar
  - iv) Prof. Pearl Bakshi
- 9. Committee for Verification of Scholarship Forms**
  - i) Dr. Ramesh Thakur (Nodal Officer)
  - ii) Prof. Alka
  - iii) Dr. Kumari Seema
  - iv) Prof. Kiran Bala
  - v) Prof. Mukesh Kumar
- 10. Committee for Attestation of University Forms**
  - i) Prof. Anjana Gautam (Convener)
  - ii) Dr. Sohan Kumar
  - iii) Dr. Chanchal Sharma
  - iv) Prof. Kiran Bala
- 11. Committee for Education Tours / Excursions**
  - i) Prof. Sanjay Kumar Jasrotia (Convener)
  - ii) Prof. Anjana Gautam
  - iii) Dr. Anil Kumar
  - iv) Dr. Sohan Kumar
  - v) Prof. Pearl Bakshi
- 12. WOMEN REDRESSAL CELL**
  - i) Dr. Neera Rashmi (Convener)
  - ii) Prof. Seema Ohri
  - iii) Prof. Anjana Gautam
  - iv) Dr. Kumari Seema
  - v) Prof. Pearl Bakshi
  - vi) Prof. Bharti Bhagsain
- 13. GRIEVANCES REDRESSAL CELL**
  - i) Dr. Aruna Sharma (Convener)
  - ii) Prof. Sanjay Kumar Jasrotia
  - iii) Dr. Ramesh Thakur
  - iv) Dr. Sohan Kumar
  - v) Prof. Ravinder Dogra
- 14. CAREER GUIDANCE & COUNSELING CELL**
  - i) Dr. Dinesh Kumar Sharma (Convener)
  - ii) Dr. P. L. Bhatia
  - iii) Prof. Anjana Gautam
  - iv) Dr. Sohan Kumar
  - v) Prof. Kiran Bala
  - vi) Prof. Mukesh Kumar
- 15. UGC AFFAIR / NAAC COMMITTEE**
  - i) Dr. Dinesh Kumar Sharma (Convener)
  - ii) Dr. P. L. Bhatia
  - iii) Prof. Sanjay Kumar Jasrotia
  - iv) Prof. Seema Ohri
  - v) Dr. Ramesh Thakur
  - vi) Dr. Sohan Kumar

- vii) Dr. Kumari Seema
- viii) Prof. Mukesh Kumar

**16. COMMITTEE FOR RTI CASES**

- i) PIO : Principal GADC Nurpur
- ii) APIO : Sh. Ashish Kumar Sharma (Off. Supdt.)

**17. COMMITTEE FOR CAMPUS BEAUTIFICATION**

- i) Dr. Neera Rashmi (Convener)
- ii) Dr. Diljeet Singh
- iii) Prof. Alka
- iv) Dr. Chanchal Sharma
- v) Prof. Kumari Seema
- vi) Prof. Pearl Bakshi

**18. COMMITTEE FOR CULTURAL ACTIVITIES**

**a) For Rangoli / Painting / Collage**

- i) Prof. Seema Ohri (Convener)
- ii) Dr. Chanchal Sharma
- iii) Prof. Kiran Bala
- iv) Dr. Kumari Seema

**b) For Debate/ Declamation/Quiz/Dance/Songs**

- i) Dr. Anil Kumar (Convener)
- ii) Prof. Manjit Singh
- iii) Prof. Pearl Bakshi
- iv) Prof. Bharti Bhagsain

**19. INCHARGE RUSA**

- i) Dr. Neera Rashmi (Convener)
- ii) Prof. Sanjay Kumar Jasrotia
- iii) Dr. Ramesh Thakur
- iv) Dr. Kumari Seema

**20. Nodal Officer B. Voc.**

- i) Prof. Anjana Gautam

**21. Nodal Officer AISHE**

- i) Dr. Sohan Kumar

**22. NODAL OFFICERS (GENDER CHAMPIONS)**

- i) Dr. Anil Kumar
- ii) Prof. Alka

**23. TIME TABLE COMMITTEE**

- i) Dr. P. L. Bhatia (Convener)
- ii) Prof. Sanjay Kumar Jasrotia
- iii) Prof. Seema Ohri
- iv) Dr. Ramesh Thakur

- v) Prof. Anjana Gautam

**24. IDENTITY CARD SIGNING COMMITTEE**

- i) Prof. Alka [B.Sc.(N.M.)]
- ii) Dr. Diljeet Singh [ B.Sc.(Med.)]
- ii) Prof. Kiran Bala (B.Com.)
- iii) Dr. Anil Kumar (B.A.)
- iv) Prof. Manjit Singh (B.A.)

**25. PROSPECTUS COMMITTEE**

- i) Prof. Seema Ohri (Convener)
- ii) Dr. Ramesh Thakur
- iii) Dr. Anil Kumar

**26. EDITORS COLLEGE MAGAZINE**

- i) Prof. Seema Ohri - Chief Editor
- ii) Dr. Neera Rashmi - Science Section
- iii) Prof. Manjit Singh - English Section
- iv) Dr. Anil Kumar - Hindi Section
- v) Dr. Chanchal Sharma - Sanskrit Section
- vi) Prof. Pearl Bakshi - Planning Forum
- vii) Prof. Anjana Gautam - B.Voc. Section

**27. Bursar**

- i) Prof. Sanjay Kumar Jasrotia

**28. SVEEP**

- i) Dr. Sohan Kumar

**29. Bus-Pass Committee**

- i) Dr. Kumari Seema (Science)
- ii) Prof. Anjana Gautam (Arts)
- iii) Prof. Bharti Bhagsain (Arts)
- iv) Prof. Kiran Bala (Commerce)

**30. College Web-site Committee**

- i) Dr. Dinesh Kumar Sharma (Convener)
- ii) Dr. Ramesh Thakur
- iii) Prof. Ravinder Dogra
- iv) Prof. Mukesh Kumar

**31. Computer/Electronics Maintenance Committee**

- i) Dr. Dinesh Kumar Sharma (Convener)
- ii) Dr. Ramesh Thakur
- iii) Prof. Ravinder Dogra
- iv) Dr. Kumari Seema
- v) Prof. Mukesh Kumar

**5. CLUBS & SOCIETIES**

**1. NATIONAL SERVICE SCHEME**

- i) Prof. Alka (Programme Officer)

**2. ROVERS & RANGERS**

- i) Prof. Anjana Gautam
- ii) Dr. Anil Kumar

**3. RED RIBBON CLUB**

- i) Dr. Diljeet Singh
- ii) Prof. Kiran Bala

**4. ECO CLUB**

- i) Dr. Neera Rashmi
- ii) Prof. Pearl Bakshi

**5. CLUB FOR ADVENTURE/TREKKING**

- i) Prof. Alka (Convener)
- ii) Dr. Sohan Kumar
- iii) Prof. Pearl Bakshi
- iv) Prof. Yajuvindra Giri

**6. COLLEGE HEALTH CENTRE**

- i) Dr. Neera Rashmi
- ii) Prof. Anjana Gautam
- iii) Dr. Chanchal Sharma
- iv) Dr. Kumari Seema

**7. NCC**

- i) Dr. Sohan Kumar

## 6. PROCEDURE OF ADMISSION

The candidate desirous of seeking admission should fill in the prescribed Application Form appended to the Prospectus is available in the college office on payment of ₹ 80/- in cash. The following documents should be attached with the Application Form :-

1. **Two Passport size photographs.**
2. **One Passport size photograph of either of parents to be affixed on PTA Membership form.**
3. **Attested copies of Certificates (Matric onwards)**
4. **Original Character Certificate issued by the Head of the Institution last attended or a gazetted officer or any other competent authority in case of candidates who have passed the qualifying examination privately and gap cases.**
5. **One stamp sized photograph for Identity card.**
6. **Original Migration Certificate with one attested copy from Board / University other than H.P. Board of School Education / H.P. University.**

In case of non-availability of migration certificate at the time of seeking admission, the candidate may be admitted provisionally, till the production of Migration Certificate within a stipulated period i.e. 20 days after admission failing which his/her admission is liable to be cancelled.

**After filling up the form, the candidate is required to submit the form with subject (DSC) teacher who will verify the original certificates for determining eligibility for admission. Admission will be granted on merit basis. List of admitted candidates will be displayed after the last day of submission of form. Student appearing in merit list will have to pay fee / dues within 7 (seven) days.**

**Candidates are also advised to bring their parents / guardian with them for signing the declaration before the Admission Committee.**

## 7. ELIGIBILITY CONDITIONS FOR ADMISSION

### **For B.A./B.Com./B.Sc. 1<sup>st</sup> Year**

**Age Limit:** An applicant must not be more than 23 years (25 years for girls) of age as on 1st July of the year 2020 i.e. must not have born earlier to 01-07-1997 (01-07-1995 for girls). Only the Vice-Chancellor shall have the power of granting age relaxation upto a maximum of 6 months. For SC/ST students however the age limit will be raised by 3 years.

**Minimum Pass Percentage for admission in different faculties is given as :-**

#### **i) B.A. 1<sup>st</sup> (Bachelor of Arts)**

A student seeking admission to B.A. 1<sup>st</sup> with Mathematics as one of the subject of study should have either 45% marks in aggregate or 45% marks in Mathematics at +2 level.

#### **ii) B.Com. 1<sup>st</sup> (Bachelor of Commerce)**

- a) 40% for those who has passed examination under Commerce group at +2 level.
- b) 45% for others.

c) For admission to B.Com. 1<sup>st</sup> Year the candidate must have passed Maths/Economics as compulsory subjects with 45% marks at his/her +2 level. There is relaxation of 5% marks for SC/ST students for admission to Commerce faculty

#### **iii) B.Sc. 1<sup>st</sup> (Bachelor of Science) - 45%**

Candidate must have Physics, Chemistry & Biology/Mathematics as compulsory subject at +2 level. There is relaxation of 5% marks for SC/ST students for admission to Science faculty.

- \* Students who are placed under compartment at +2 level are not eligible to seek admission in B.A./B.Com./B.Sc. 1<sup>st</sup> Year.
- \* **A CANDIDATE WHO HAS PASSED 10+2 EXAMINATION IN FOUR COMPULSORY SUBJECTS (including English) FROM ANY UNIVERSITY/BOARD RECOGNISED BY LAW CAN SEEK ADMISSION.**
- \* **STUDENTS WHO ARE PLACED UNDER COMPARTMENT IN ANY EXAMINATION OF ANOTHER BOARD/UNIVERSITY SHALL NOT APPLY EVEN FOR PROVISIONAL ADMISSION TO THE NEXT HIGHER CLASS IN THIS COLLEGE.**



NOTE: Rules regarding eligibility conditions for admission to B.A./B.Com./B.Sc.1<sup>st</sup> Year are subject to change as per the directions of H.P. Govt./ H.P.U. Shimla.

## **8. RULES FOR REFUSAL OF ADMISSION / RE-ADMISSION**

1. Notwithstanding eligibility for admission, the Principal may refuse admission in any of the following cases.
  - i) If the conduct of the student has been found unsatisfactory during the previous session.
  - ii) On the ground of inadequate capacity in a particular class.
  - iii) On the ground of indiscipline, misbehaviour, misconduct, ragging including unruly riotous acts.
2. Students found indulging in ragging shall summarily be expelled from the college.
3. **Name of a student who remains absent continuously for a period of ten days without any sanctioned leave shall be struck off the college rolls.**
4. **A student whose name has been struck off twice shall not be re-admitted in the session.**
5. In case the name of the candidate is struck off because of continuous absence of 10 days or any indiscipline, the re-admission is permissible **within one week** subject to the satisfaction of concerned teachers/discipline committee with a re-admission fee of Rs. 100/- failing which his/her name will **stand struck off permanently**.
6. In case of the name of candidate is struck off again because of any reason mentioned above the re-admission is permissible within one week on payment of Rs. 200/- as second re-admission **fee in the presence of the parents only ; failing which after 7 days his/her name** will permanently be struck off the college Rolls and not be granted re-admission at all.

## **9. FEES & FUNDS**

### **Instruction for Payments of Fees & Funds :-**

1.
  - a) Every student must pay his/her dues on the dates notified from time to time.
  - b) Failure to pay dues on due date will entail a fine of Re. 1/- per day.
  - c) In case of non-payment of dues in advance, the name of the student will be struck off the rolls at the end of that month.
  - d) The fine will be collected at the time of verification of roll numbers.
2. **The following categories of students are exempted from the payment of Tuition fee :- (Subject to production of bonafide certificate of H.P. State).**
  - i) **Wards of Kargil Martyrs.**
  - ii) **All Girls who are bonafide residents of H.P.**
  - iii) **Physically handicapped students with more than 40% disability.**
3.
  - a) Migration fee : Rs 50/-
  - b) Contribution towards PTA fund : Rs 40/- per month per student (at the time of admission)
4. Fees / Funds are to be paid without late fee/fine on the date fixed for each class notified from time to time. Late fee / fine will be charged for payment after due date for a particular period/time fixed by the Principal. Thereafter, the name of the defaulters will be struck off the college rolls.
5. The Library security of a student shall lapse if a student does not apply for refund by 10th May of the next year.
6. Fee/Fine/other dues once paid shall not be refunded except in exceptional cases which is permissible as per rules.

## **FEES, FUNDS & FINE**

<b>A.</b>	<b>University dues (Annual Charges)</b>	
i)	Registration Fee	Rs. 200/- <b>H.P. Board</b> / Rs. 400/- other than H.P. Board
ii)	Univ. Sports Fee	Rs. 15/-
iii)	Youth welfare fund	Rs. 15/-
iv)	Holiday Home Fee	Re. 01/-
v)	Continuation Fee	Rs. 10/-
vi)	University Development Fund	Rs. 250/- (Rs. 100/- for IRDP/ BPL)
<b>B.</b>	<b>Govt. dues.</b>	
i)	Admission Fee	Rs. 25/-
ii)	Tuition Fee (B.A./B.Sc./B.Com.) (for 6 Months)	Rs. 300/- (Rs. 50/- P.M.) (Not for Bonafide Himachali Girls)
iii)	Re-admission Fee (First Time)	Rs. 100/-
iv)	Re-admission Fee Second Time	Rs. 200/-
<b>C.</b>	<b>College Annual Charges</b>	
i)	Cultural Activity Fund	Rs. 20/-
ii)	Campus Development & Beautification Fund	Rs. 10/-
iii)	House Examination	Rs. 40/-
iv)	Student Welfare & Aid Fund	Rs. 02/-
v)	College Magazine	Rs. 50/-
vi)	Books Replacement Fund	Rs. 25/-
vii)	Furniture repair & replacement Fund	Rs. 10/-
viii)	Health Fund	Rs. 06/-
ix)	NCC	Rs. 10/-
x)	Identity Card	Rs. 10/-
xi)	Library Security (refundable)	Rs. 100/-
xii)	Computer and Internet Facility	Rs. 20/-
xiii)	Youth Red Cross	Rs. 40/-
xiv)	PTA Fund	Rs. 40/- Per Month
<b>D.</b>	<b>Monthly Charges</b>	
i)	Building Fund	Rs. 10/-
ii)	Amalgamated Fund	Rs. 25/-
iii)	Rover & Ranger	Rs. 05/-
iv)	Sports Fund	Rs. 20/-
v)	Physics Practical	Rs. 20/-
vi)	Chemistry Practical	Rs. 20/-
vii)	Botany/ Zoology Practical	Rs. 20/- (Each)
viii)	Computer Application Practical	Rs. 15/-
ix)	Comp. Practical (Comm. & Math Students)	Rs. 15/-
x)	Geography/ Music Fund	Rs. 15/-
<b>E.</b>	<b>FINE</b>	
i)	Absence fine (per period)	Re. 01/-
ii)	Absence fine (per practical)	Rs. 03/-
iii)	Late Payment of Dues	Re. 01/- Per day for a Period of 10 days after the due date thereafter the name will be struck off.
iv)	Delay in returning Sports article	Re. 01/- Per day
v)	Delay in returning Library books	Re. 01/- Per day per book
vi)	Absence in Tutorial group/class tests	Rs. 2/- Per tutorial group/class test.
vii)	Absence from House Examination	Rs. 30/- Per Paper

**Note :- Rs. 600/- extra for Non Himachali Bonafide girls.**

**Note :- The rates of fees / funds are subject to changes as per the instruction of H.P. Govt / H.P. University from time to time. Errors & omissions, if any, in this chart are subject to correction.**

## 10. FEES & FUNDS FOR B.VOC.

Sr. No.	Detail of Fee/Funds	Amount (in Rs.)
<b>A. ANNUAL CHARGES</b>		
1.	Admission Fee (Annual)	25.00
2.	Registration Form	20.00
3.	University Registration Fee (1st Year only)	200.00 for H.P. Board & 400.00 for Other Board
4.	University Migration Fee	50.00
5.	Continuation Fee	10.00
6.	University Sports Fund	15.00
7.	Youth Welfare Fund	15.00
8.	Youth Red Cross	40.00
9.	University Holiday Home Fund	1.00
10.	Yearly Exams	80.00
11.	Library Security (Refundable)	100.00
12.	Student Aid Fund	20.00
13.	College Magazine Fund	50.00
14.	Health, Red Cross Fund	6.00
15.	NCC Fund	10.00
16.	Book Replacement Fund	25.00
17.	Furniture Repair / Replacement Fund	10.00
18.	Identity Card Fund	10.00
19.	Cultural Activity Fund	20.00
20.	Computer and Internet Facility Fund	20.00
21.	Campus Beautification and Development Fund	10.00
22.	University Development Fund	250.00 (Non-Subsidised) 100.00 (IRDP/BPL)
23.	PTA Fund	40.00 Per Month
<b>B. MONTHLY CHARGES</b>		
1.	Tuition Fee (Only Boys) Rs. 50/- per month for 12 months	600.00
2.	Amalgamated Fund @ Rs. 25/- per month for 12 months	300.00
3.	Building Fund @ Rs. 10/- per month for 12 months	120.00
4.	Rovers and Rangers Fund @ Rs. 5/- per month for 12 months	60.00
5.	Sports Fund @ Rs. 20/- per month for 12 months	240.00
<b>C. Other Charges (Skill Component) per Semester</b>		
1.	B.Voc. Skill Component Practical - I (Rs. 20/- per month)	240.00
2.	B.Voc. Skill Component Practical - II (Rs. 20/- per month)	240.00
3.	Late Fees (per day)	10.00
4.	Assessment-cum-Certificate fees charged by sector skill	1200.00

**Note :**

1. For Non H.P. Board students Rs. 200/- extra as registration fee.
2. For Non-Himachali Bonafide girls Rs. 600/- extra as tuition fee.

**Note: - Fee structure can be revised as per the University/B.Voc. directions.**

Stream	1 <sup>st</sup> Year (1st Installment)		2 <sup>nd</sup> Year (1st Installment)		3 <sup>rd</sup> Year (1st Installment)	
	Boys	Girls	Boys	Girls	Boys	Girls
<b>B.A.</b>	1990/-	1690/-	1790/-	1490/-	1790/-	1490/-
<b>B.Com.</b>	2080/-	1780/-	2060/-	1760/-	1790/-	1490/-
<b>B.Sc. (N.M.)</b>	2230/-	1930/-	2030/-	1730/-	2030/-	1730/-
<b>B.Sc. (M)</b>	2350/-	2050/-	2150/-	1850/-	2150/-	1850/-

B.Voc.	1st Sem.	3rd / 5th Sem.	2nd / 4th / 6th Sem.	NOTE : Rs. 300/- extra for all Non-Himachali bonofide girls.
<b>Boys</b>	3757/-	3537/-	1150/-	
<b>Girls</b>	3457/-	3237/-	850/-	

### 11. Subject Combination For B.A./B.Com./B.Sc. 1st Year

Subject Discipline Specific Core	Elective 1 DSC - I	Elective 2 DSC - II
English	English	Pol. Sc./Geography
Hindi	Hindi	Sociology/Pol. Sc./History
Sanskrit	Sanskrit	History/Eco/Sociology
Pol. Science	Pol. Science	Hindi/History/Sociology
History	History	Sanskrit/Pol. Sc./Hindi
Sociology	Sociology	Geog/Pol. Sc./Hindi/Skt
Geography	Geography	English/Sociology/Economics
Economics	Economics	Sanskrit/Geog/English
Maths (Arts)	Maths (Arts)	Sanskrit/Economics
Physical Education	Physical Education	Pol. Sci./Sanskrit/Sociology
Music (Instrumental)	Music (Instrumental)	History/Sanskrit/Hindi

Commerce Discipline Specific Core DSC	Elective 1 DSC - I	Elective 2 DSC - II
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Subject Discipline Specific Core DSC	Elective 1 DSC - I	Elective 2 DSC - II	Elective 3 DSC - III
Botany	Botany	Zoology	Chemistry
Zoology	Zoology	Botany	Chemistry
Chemistry	Chemistry	Physics	Maths
Physics	Physics	Chemistry	Maths
Mathematics	Maths	Physics	Chemistry
Computer Science	Computer Science	Physics	Chemistry/Maths

**NOTE :-** Any changes in Syllabus/Compulsory subjects as notified by the University/Govt. of H.P. will be conveyed later on.

**12. Outline of Subjects with credits of B.A./B.Com. & B.Sc. (1<sup>st</sup> & 2<sup>nd</sup> Year & 3<sup>rd</sup> Year)**

**I<sup>st</sup> YEAR**

<b>B.A./B.Com.</b>			<b>B.Sc.</b>		
<b>Course</b>	<b>Course Type</b>	<b>Credits</b>	<b>Course</b>	<b>Course Type</b>	<b>Credits</b>
DSC - 1A	Core Course	6	DSC - 1A	Core Course	6
DSC - 2A	Core Course	6	DSC - 2A	Core Course	6
English - 1	Compulsory	6	DSC - 3A	Core Course	6
Env. Science	AECC - 1	4	Env. Science	AECC - 1	4
DSC - 1B	Core Course	6	DSC - 1B	Core Course	6
DSC - 2B	Core Course	6	DSC - 2B	Core Course	6
Hindi - 1	Compulsory	6	DSC - 3B	Core Course	6
English	AECC - 2	4	English	AECC - 2	4
<b>TOTAL</b>					<b>44</b>

**2<sup>nd</sup> YEAR**

<b>B.A./B.Com.</b>			<b>B.Sc.</b>		
<b>Course</b>	<b>Course Type</b>	<b>Credits</b>	<b>Course</b>	<b>Course Type</b>	<b>Credits</b>
DSC - 1C	Core Course	6	DSC - 1C	Core Course	6
DSC - 2C	Core Course	6	DSC - 2C	Core Course	6
Hindi - 2	Compulsory	6	DSC - 3V	Core Course	6
Skill Enhancement Course	SEC - 1	4	Skill Enhancement Course	SEC - 1	4
DSC - 1D	Core Course	6	DSC - 1D	Core Course	6
DSC - 2D	Core Course	6	DSC - 2D	Core Course	6
English - 2	Compulsory	6	DSC - 3D	Core Course	6
Skill Enhancement Course	SEC - 2	4	Skill Enhancement Course	SEC - 2	4
<b>TOTAL</b>					<b>44</b>

**3<sup>rd</sup> YEAR**

<b>B.A./B.Com.</b>			<b>B.Sc.</b>		
DSE - 1A	Elective Course	6	DSE - 1A	Elective Course	6
DSE - 2A	Elective Course	6	DSE - 2A	Elective Course	6
Skill Enhancement Course	SEC - 3	6	DSE - 3A	Elective Course	6
Generic Elective-1	GE - 1	4	Skill Enhancement Course	SEC - 3	4
DSE - 1B	Elective Course	6	DSE - 1B	Elective Course	6
DSE - 2B	Elective Course	6	DSE - 2B	Elective Course	6
Skill Enhancement Course	SEC - 4	6	DSE - 3B	Elective Course	6
Generic Elective-2	GE - 2	4	Skill Enhancement Course	SEC - 4	4
<b>TOTAL</b>					<b>44</b>

### 13. SUBJECT CODES

The following subjects codes for Discipline Specific Core (DSC) / Compulsory / Ability Enhancement Compulsory Course (AECC) / Skill Enhancement Course (SEC) / Discipline Specific Elective (DSE) / Generic Elective (GE) are being provided.

Every student must carefully note the codes as these are to be filled in the examination forms. Students must restrict themselves to the combinations provided by the college authorities.

#### Subject Name and Code of 1<sup>st</sup> Year

Subjects	Course Type	Title	Course Code	Credits
Hindi	Core Course B.A/B.Com./SKT	प्रयोजन मूलक हिन्दी (हिन्दी और संस्कृत में से)	HIND 101	6
Hindi	DSC 1A (Core Course)	हिन्दी साहित्य का इतिहास	HIND 102	6
Hindi	DSC 1B (Core Course)	मध्यकालीन हिन्दी कविता	HIND 103	6
	DSC 2A (Core Course)			
	DSC 2B (Core Course)			
English	English - 1	English Compulsory (B.A/B.Com.)	ENG CE101	6
English	AECC - 2	Writing Skills (B.A/B.Com./B.Sc.)	ENG AECC104	4
English	DSC - 1A	English Literature - 1	ENG DSC 102	6
English	DSC-1B	English Literature - 2	ENG DSC 103	6
History	DSC - 1A	Patterns of Colonialism in the World : 15th to 19th Centuries	HIST 105	6
History	SEC - 3	An Introduction to Archaeology	HIST 121	4
History	GE - 1	Women Studies in India	HIST 111	6
Pol. Science	DSC - 1A	Introduction to Political Theory	POLS 101	6
Pol. Science	DSC - 1B	Indian Govt. and Politics	POLS 201	4
Economics	DSC - 1A	Principles of Micro Economics - I	ECONA101	6
Economics	DSC - 1B	Principles of Micro Economics - II	ECONA102	6
Sociology	DSC -1A	Introduction to Sociology	SOCL-A 101	6
Sociology	DSC -2A	Society in India	SOCL-A 102	6
Sanskrit	DSC - 1A	संस्कृत काव्य	SKT-DSC-101	
Sanskrit	DSC - 1B	संस्कृत गद्य काव्य	SKT-DSC-102	
Sanskrit	Hindi/SKT/MIL- 1	नीति साहित्य	SKT-DSC-103	
Geography	DSC - 2A	Physical Geography	GEOGP 101CC	6
Geography	DSC - 2 B	General Cartography	GEOGP 102CC	6
Physical Education	DSE - 1A	Introduction to Physical Education Practical	PED 101TH PED 101PR	4 2
	DSC - 1B	Olympic Movement & Tournament Practical	PED 102TH PED 102PR	4 2
Music Instrumental	DSC - 1A	Theory of India Music	MUSA 101TH	3
	DSC - 2A	Practical (Stage Performance)	MUSA 102PR	3
	DSC - 1B	Theory of Indian Music General & Biographies	MUSA103TH	3
	DSC - 2B	Practical (Viva - Voice)	MUSA 104PR	3
Computer	Core Course-II	Problem Solving Using Computer Software Lab Using Python	COMP101TH COMP101PR	4 2
Computer	Core Course-V	Office Automation Tools Office Automation Tools Lab	COMP102TH COMP102PR	4 2
Maths	Core Course-III	Differential Calculus	MATH 101TH	6
Maths	Core Course-V	Differential Equation	MATH 102TH	6

<b>Zoology</b>	Paper - I	Animal Diversity	ZOOL 101 TH	
<b>Zoology</b>	Paper - 2	Comparative Anatomy & Developmental Biology of Vertebrates	ZOOL 102 TH	
<b>Botany</b>	Paper - I	Biodiversity (Microbes, Algae, fungi & Archagoniates)	BOTA 101	
<b>Botany</b>	Paper - 2	Plant Ecology & Taxonomy	BOTA 102	
<b>Chemistry</b>	Core Course - II	Atomic Structure, Bonding, General Organic Chemistry & Aliphatic Hydrocarbon	CHEM 101TH	4
<b>Chemistry</b>	Core Course - V	States of Matter, Chemical Kinetics & Functional Organic Chemistry	CHEM 102TH	4
<b>Physics</b>	Core Course - I	Mechanics	PHYS 101TH	4
	Core Course - IV	Electricity, Magnetism and EMT	PHYS 102TH	4
<b>Commerce</b>	AECC - 1	Environmental Studies		
<b>Commerce</b>		Financial Accounting	BC - 1.1	
<b>Commerce</b>		Business Organisation & Management	BC - 1.2	
	Core English	English - I [Compulsory for B.A/B.Com]		
	Core Hindi	Hindi - 1	HIND 300	
		Business Law	BC - 1.3	
<b>Commerce</b>		Business Statistics & Mathematics	BC - 1.4	

### Subject Name and Code of 2<sup>nd</sup> Year

Subjects	Course Type	Title	Course Code	Credits
<b>Hindi</b>	Core Course SKT/Hindi (B.A/B.Com.)	अनिवार्य हिन्दी (रचना पुंज)	HIND 201	6
<b>Hindi</b>	DSC 1C (Core Course)	आधुनिक हिन्दी कविता	HIND 202	6
<b>Hindi</b>	DSC 1D (Core Course)	हिन्दी गद्य साहित्य	HIND 203	6
	DSC 2C (Core Course)			
	DSC 2D (Core Course)			
<b>Sanskrit</b>	DSC - 1C	संस्कृत नाटक	SKT-DSC-201	6
<b>Sanskrit</b>	DSC - 1D	संस्कृत व्याकरण	SKT-DSC-202	6
<b>Sanskrit</b>	Hindi/SKT/MIL - 2	व्याकरण एवं संयोजन	SKT-DSC-203	6
<b>Sanskrit</b>	AECC/SEC - 1	आयुर्वेद के मूल सिद्धान्त	SKT-AECC/SEC-205	4
<b>Sanskrit</b>	AECC/SEC - 2	संस्कृत छन्द एवं गायन	SKT-AECC/SEC-206	4
<b>English</b>	English - 2	English Compulsory (B.A/B.Com.)	ENG CE 201	6
<b>English</b>	DSC - 1C	British Literature	ENG DSC 202	6
<b>English</b>	DSC - 1D	Literary Cross Currents	ENG DSC 203	6
<b>English</b>	AECC/SEC - 1	Creative Writing, Book & Media Review	ENGAEEC/SEC 204	4
<b>English</b>	AECC/SEC - 1B	Translation Studies	ENG AECC/SEC205	4
<b>History</b>	DSC - 1A	Patterns of Colonialism in the World : 15th to 19th Centuries	HIST 105	6
<b>History</b>	SEC - 3	An Introduction to Archaeology	HIST 121	4
<b>History</b>	GE - 1	Women Studies in India	HIST 111	6
<b>Pol. Science</b>	DSC - 1C	Comparative Govt. and Politics	POLS 301	6
<b>Pol. Science</b>	SEC - 1D	Legislative Support	POLS 302	4
<b>Pol. Science</b>	DSC - 1D	Introduction to International Relations	POLS 401	6
<b>Pol. Science</b>	SEC	Public Opinion and Survey Research	POLS 402	6
<b>Economics</b>	DSC - 1C	Principles of Macro Economics - I	ECONA201	6
<b>Economics</b>	DSC - 1D	Principles of Macro Economics - II	ECONA202	6
	SEC - 1	Economics of Rural Development	ECONA204	4
	SEC - 2	Demography	ECONA206	4
<b>Sociology</b>	DSC - 1C	Sociological Theories	SOCL-A 201	6
<b>Sociology</b>	DSC - 2C	Methods of Sociological Enquiry	SOCL-A 202	6
<b>Sociology</b>	SEC - 1	Techniques of Social Research	SOCL-A 203	4
	SEC - 2	Sociology of Environment	SOCL-A 204	4

<b>Geography Geography</b>	DSC - 2C	Human Geography	GEOGP 201CC	6
	DSC - 2D	Environmental Geography	GEOGP 202CC	6
	SEC - 1	Regional Planning & Development	GEOGP 203SEC	4
	SEC - 2	Remote Sensing & GPS	GEOGP 204SEC	4
<b>Physical Education</b>	DSC - 1C	Human Anatomy and Physiology	PED 201TH	4
		Practical	PED 201PR	2
	DSC - 1D	Sports Psychology	PED 202TH	4
		Practical	PED 202PR	2
	SEC - 1	Sports Medicine, Physiotherapy Renabilitation	PED 203TH	4
	SEC - 2	Sports Training	PED 204TH	4
<b>Music Instrumental</b>	DSC - 1C	Ancient Granthas & Contribution of Musicologist	MUSA 201TH	3
	DSC - 2C	Practical (Stage Performance)	MUSA 202PR	3
	DSC - 1D	Medival Granthas & Contributions of Musicians	MUSA 203TH	3
	DSC - 2D	Practical (Viva-Voice)	MUSA204TH	3
	SEC - 1	Value based & Practical Oriented course for Hindustani Music Presentation and Documentation - I	MUSA 104PR	3
			MUSA205PR	4
	SEC - 2	Value based & Practical Oriented course for Hindustani Music Presentation and Documentation - II	MUSA205PR	4
<b>Computer Computer</b>	Core Course-VIII	Computer System Architecture	COMP201TH	6
	Core Course-XI	Database Management System	COMP202TH	4
		Database Management System Lab	COMP202PR	2
<b>Maths Maths</b>	Core Course-IX	Real Analysis	MATH 201TH	6
	Core Course-V	Algebra	MATH 202TH	6
	SEC - 1	Logic and Sets	MATH 307TH	4
	(Any one)	Analytic Geometry	MATH 308TH	
		Integral Calculus	MATH 309TH	
	SEC - 2	Vector Calculus	MATH 310TH	4
	(Any one)	Boolean Algebra	MATH 311TH	
	Number Theory	MATH 312TH		
<b>Zoology Zoology</b>	Paper - 1	Genetics & Evolutionary Biology (C.C.)	ZOOL 401 TH	4
	Paper - 2	Apiculture (Skill Enhancement Course )	ZOOL 402 TH	4
<b>Botany</b>	Paper - 1	Plant Anatomy and Embryology	BOTA 201	4
	Paper - 2	Plant Physiology and Metabolism	BOTA 202	4
<b>Botany</b>	SEC - 1	Biofertilizers	BOTA 203	4
	SEC - 2	Gardening & Floriculture	BOTA 204	4
<b>Chemistry</b>	Core Course - VIII	Solutions, Phase Equilibrium, Conductance, Electrochemistry & Organic Chemistry	CHEM201TH	4
	Core Course - XI	Chemistry of Main Group Elements, Chemical Energetics & Equilibrium	CHEM202TH	4
<b>Chemistry</b>	SEC - 1	Basic Analytical Chemistry	CHEM203TH	4
	SEC - 2	Fuel Chemistry & Chemistry of Cosmetics and Perfumes	CHEM204TH	4
<b>Physics</b>	Core Course - I	Statistical and Thermal Physics	PHYS 201TH	4
	Core Course - IV	Waves and Optics	PHYS 202TH	4
	SEC - 1	Physics Workshop Skills	PHYS203TH	
	SEC - 2	Electrical Circuits and Network Skills	PHYS205TH	
<b>Commerce Commerce</b>		Company Law	BC - 2.1	
		Income Tax Law & Practice	BC - 2.2	
<b>Commerce</b>	Core English	English - II		
		Computer Application in Business	BC - 2.3	
<b>Commerce Commerce Commerce</b>	Core Hindi	Hindi (400)		
		Corporate Accounting	BC - 2.4	
		Cost Accounting	BC - 2.5	
		E-Commerce	BC - 2.6	



### Subject Name and Code of 3<sup>rd</sup> Year

Subjects	Course Type	Title	Course Code	Credits
Hindi	DSE-1A	लोक साहित्य	HIND 503	6
Hindi	SEC - 3	रंग आलेख एवं संगमंच	HIND 501	4
	(Any one)	भाषा कम्प्यूटिंग	HIND 502	4
Hindi	GE - 1	आधुनिक भारतीय साहित्य	HIND 504	6
English	DSE-1A	Soft Skills	ENGL 502	6
English	AEEC / SEC - 3	Technical Writing	ENGL 503	4
English	GE - 1	Contemporary India : Women & Empowerment	ENGL 501	6
History	DSE - 1A	Patterns of Colonialism in the World : 15th to 19th Centuries	HIST 105	6
History	SEC - 3	An Introduction to Archaeology	HIST 121	4
History	GE - 1	Women Studies in India	HIST 111	6
Pol. Science	DSE - 1A	Themes in Comparative Political Theory	POLS 502	6
Pol. Science	SEC - 3	Democratic Awareness with legal literacy	POLS 501	4
Pol. Science	GE - 1	Society, Economy & Politics in H.P.	POLS 504	6
Economics	DSE - 1A	Money & Banking	ECON 505	6
Economics	SEC - 3	Indian Economy	ECON 517	4
Economics	GE - 1	Environmental Economics	ECON 522	6
Sociology	DSE - 1A	Marriage, Family & Kinship	SOCL 503	6
Sociology	SEC - 3	Population Studies	SOCL 501	4
Sociology	GE - 1	Polity and Society in India	SOCL 504	6
Sanskrit	DSE - 1A	व्यक्तित्व विकास का भारतीय दृष्टिकोण	SKT 502	6
Sanskrit	AEEC/SEC - 3	भारतीय रंगशाला	SKT 501	4
Sanskrit	GE - 1	संस्कृत छन्द एवं गायन	SKT 503	6
Geography	DSE - 1A	Geography of India	GEOGP 501-1DSE	6
	(Any one)	Economic Geography	GEOGP 501-2DSE	6
Geography	SEC - 3	Geographic Information System	GEOGP 503-SEC	4
Geography	GE - 1	Disaster Risk Reduction	GEOGP 501GE	6
Maths	DSE - 1A	Matrices	MATH 501	6
	(Any one)	Mechanics	MATH 502	6
		Linear Algebra	MATH 503	6
Maths	SEC - 3	Probability & Statistics	MATH 504	4
	(Any one)	Mathematical Finance	MATH 505	4
		Mathematical Modelling	MATH 506	4
Zoology	DSE - 1A	Applied Zoology	ZOOL 501 TH	6
Zoology	SEC - 3	Sericulture	ZOOL 502 TH	4
Chemistry	DSE - 1A	Polymer Chemistry	CHEM DSE 501	6
	(Any one)	Industrial Chemicals & Environment	CHEM DSE 502	6
		Quantum Chemistry, Spectroscopy & Photo Chemistry	CHEM DSE 503	6
Chemistry	SEC - 3	Chemical Technology & Society and Business Skills for Chemistry	CHEM SEC 503	4
Physics	DSE - 1A	Elements of Modern Physics	PHYS 501TH	6
Physics	SEC - 3	Radiology & Safety	PHYS 505TH	4
Botany	DSE - 1A	Economic Botany & Biotechnology	BOTA 501	6
Botany	SEC - 3	Ethanobotany	BOTA 502	4
Commerce	DSE - 1A	Human Resource Management	BC 5.1 (a)	
Commerce	DSE - 2A	Fundamentals of Financial Management	BC 5.2 (a)	6
Commerce	SEC - 3	Entrepreneurship	BC 5.3	4
Commerce	GE - 1	Principles of Micro-Economics	BC 5.4	6

### Subject Name and Code of 3<sup>rd</sup> Year

Subjects	Course Type	Title	Course Code	Credits
<b>Hindi</b>	DSE-1B	छायावादोत्तर हिन्दी कविता	HIND 603	6
<b>Hindi</b>	SEC - 4	चलचित्र लेखन	HIND 601	4
	(Any one)	समाचार संकलन और लेखन	HIND 602	4
<b>Hindi</b>	GE - 2	सर्जनात्मक लेखन के विविध क्षेत्र	HIND 604	6
<b>English</b>	DSE-1B	Academic Writing	ENGL 602	6
<b>English</b>	AEEC/SEC - 4	Business Communication	ENGL 603	4
<b>English</b>	GE - 2	Language Literature & Culture	ENGL 601	6
<b>History</b>	DSE - 1B	Patterns of Capitalism in Europe : c. 16th Century to Early 20th Century	HIST 108	6
<b>History</b>	SEC - 4	Orality & Oral Culture in India	HIST 124	4
<b>History</b>	GE - 2	Gender & Education in India	HIST 114	6
<b>Pol. Science</b>	DSE - 1B	Democracy & Governance	POLS 602	6
<b>Pol. Science</b>	SEC - 4	Conflict & Peace Building	POLS 601	4
<b>Pol. Science</b>	GE - 2	Human Rights Gender & Environment	POLS 602	6
<b>Economics</b>	DSE - 1B	Money & Banking	ECON 610	6
<b>Economics</b>	SEC - 4	Demography	ECON 619	4
<b>Economics</b>	GE - 2	Money & Banking	ECON 624	6
<b>Sociology</b>	DSE - 1B	Social Stratification	SOCL 602	6
<b>Sociology</b>	SEC - 4	Theory & Practice of Development	SOCL 601	4
<b>Sociology</b>	GE - 2	Economy & Society	SOCL 604	6
<b>Sanskrit</b>	DSE - 1B	साहित्यिक समालोचना	SKT 602	6
<b>Sanskrit</b>	SEC - 4	भारतीय वास्तुशास्त्र	SKT 601	4
<b>Sanskrit</b>	GE - 2	भाषा विज्ञान के मूल सिद्धांत	SKT 603	6
<b>Geography</b>	DSE - 1B	Disaster Management	GEOGP 602-1 DSE	6
	(Any one)	Geography of Tourism	GEOGP 602-2 DSE	6
<b>Geography</b>	SEC - 4	Field Techniques & Survey based Project Report (Practical)	GEOGP 604 SEC	4
<b>Geography</b>	GE - 2	Sustainability & Development	GEOGP 602 GE	6
<b>Maths</b>	DSE - 2	Numerical Methods	MATH 601	6
	(Any one)	Complex Anaylsis	MATH 602	6
		Linear Programming	MATH 603	6
<b>Maths</b>	SEC - 4	Boolean Algebra	MATH 604	4
	(Any one)	Transportation & Game Theory	MATH 605	4
		Graph Theory	MATH 606	4
<b>Zoology</b>	DSE - 2	Reproductive Biology	ZOOL 601 (C)TH	6
<b>Zoology</b>	SEC - 4	Aquarium Fish Keeping	ZOOL 602 (C)TH	4
<b>Chemistry</b>	DSE - 2	Chemistry of Main group elements	CHEM DSE 604	6
	(Any one)	Theories of Acids & Bases	CHEM DSE 605	6
		Organometallics, Bio inorganic Chemistry	CHEM DSE 606	6
		Molecules of Life	CHEM DSE 606	6
<b>Chemistry</b>	SEC - 4	Pesticide Chemistry & Pharmaceutical Chemistry	CHEM SEC 604	4

<b>Physics</b>	DSE - 2	Nuclear & Particle Physics	PHYS 601TH	6
<b>Physics</b>	SEC - 4	Weather Forecasting	PHYS 605TH	4
<b>Botany</b>	DSE - 2	Cell & Molecular Biology	BOTA 601	6
<b>Botany</b>	SEC - 4	Mushroom cultivation Technology	BOTA 602	4
<b>Commerce</b>	DSE - 1B	Management Accounting	BC 6.1 (c)	
<b>Commerce</b>	DSE - 2B	International Business	BC 6.2 (a)	6
<b>Commerce</b>	SEC - 4	Personal Selling & Salesmanship	BC 6.3	4
<b>Commerce</b>	GE - 2	Indian Economy	BC 6.4	6

**NOTE :- Any changes in syllabus/subject/rules as per notified by the university will be conveyed later on.**

#### **14. IDENTITY CARD**

Every student is issued an Identity Card at the time of admission. It is mandatory for every student to have his/her Identity Card with him/her failing which entry to college premises is prohibited/not allowed. It is obligatory for every student to produce the Identity Card whenever demanded by the college authorities. In the event of loss of Identity Card, students are advised to get Duplicate Card issued immediately on payment of Rs. 20/- as fine, **subject to production of copy of FIR regarding loss of I/Card**. The students are directed to get their Identity cards signed between 16th August, 2020 to 31st August, 2020.

#### **15. COLLEGE LIBRARY**

The college library has collection of more than 4805 books on various subjects. Above half dozen periodicals / journals and five news papers are subscribed for in the library.

1. At a time, only two books can be issued to a student for a period of 14 days. Delay in returning the books will invite fine @ Rs. 01/- per day per book upto seven days and Rs. 05/- per day / book thereafter.
2. Reference books will not be issued.
3. In case of any damage to the book, the students may be fined and also required to replace the book.
4. The books will be issued only to I/Card Holders.

#### **16. SCHOLARSHIP**

The following scholarships / stipends are available to the students :-

- a) Schedule Caste Scholarship.
- b) Schedule Tribe Scholarship.
- c) O.B.C. Scholarship.
- d) I.R.D.P. Scholarship.
- e) Poverty-cum-merit Scholarship and Zila Sanik Board Scholarship for the ward of Ex-Servicemen are to be sanctioned by the concerned authorities and **the college in such cases only issues Character Certificate and the Certificate of being the student of the College.**

#### **Rules/Schedule for Submitting Scholarship Forms :-**

- i) The forms are to be filled on line from the college office by the concerned students in the 1st week of September, 2020.
- ii) The forms complete in all respects (including income certificate SC, ST, OBC, IRDP certificates, Himachal Bonafide Certificate & the lower examination passed certificate) must be submitted to the office on or before 15th September, 2020 positively.

#### **NOTE :-**

- i) The income certificate in case of SC, ST, OBC candidates must be countersigned by the Executive Magistrate of the concerned Tehsil & the IRDP certificate also must be countersigned by the concerned B.D.O. / Competent authority - it has to be a latest one (nor prior to July, 2020).

- ii) *The applicants are advised to see the Notice Board daily after submitting forms, so that the discrepancies pointed out, if any, can be removed, well in time, in the desired documents.*
- iii) *No form will be entertained at any cost after 15th September, 2019, because the requirement of budget is to be submitted before 30th September, 2019.*
- iv) *Only clear pass students are eligible for the scholarship.*

### **17. HOSTEL**

*Students are expected to stay with their parents / guardian or in the College Hostel. The College will provide Hostel facility to SC/OBC students provided it is fully equipped. Rules regarding admission to the Hostel and other information will be provided with the Hostel Admission Form available on demand.*

### **18. SCOUTS AND GUIDES (ROVERS & RANGERS)**

*Scouts and Guides have also been introduced in the college and the students can opt for scouts and guides provided they are not enrolled in NSS.*

### **19. NATIONAL SERVICE SCHEME**

*The college has full fledged unit of NSS for hundred boys and girls. **The students joining NSS for two years and attending one or two special annual camps will be eligible for NSS certificate which will entitle them to 2% extra marks at the time of seeking admission to postgraduate classes in HP University.***

### **20. CO-CURRICULAR ACTIVITIES**

*With a view to develop the personality and inculcating a spirit of creativity among the students, the cultural activities keep the students busy throughout the year by observing days of national importance and cultural festival in the college. Students are prepared to participate in HPU youth festival and sports championship. Besides, educational tours to places of historical importance, tours to places of cultural importance are also organized. Annual cultural (variety program) is celebrated every year to give proper platform to the students to show their talent.*

### **21. TUTORIAL GROUPS**

*The students of the college are grouped in various tutorial groups constituted in the college. Each group holds its meetings as per schedule with prior intimation to students under the charge of tutor. Students get their academic problems solved in the tutorial classes.*

## **22. EDUCATIONAL / STUDY TOUR**

Even though conducting educational tour is not a liability on the college, still every effort is made to encourage the really genuine and interested students to visit the historical places of the country to enhance their general awareness.

However, the tour considered as official can be conducted on the following conditions.

- i) Short term picnic type tours will not be sponsored officially.
- ii) **Educational tour can be conducted only during the winter vacations.**
- iii) The interested students/organisers will have to take entire responsibility of making all necessary arrangements and completing all codal formalities at least one month in advance.
- iv) The tour shall be sent only if the organizing students obtain written consent of the teachers to escort them as Managers.
- v) The financial sponsorship of such tour by the college shall be strictly guided as per norms.
- vi) The formalities for such a tour shall be started only on receipt of entire money as individual contribution of every participant with the official managers of the tour.
- vii) All participating students will have to produce the written consent / indemnity Bond from their parents to the college authorities before departure.
- viii) All such tours will be entirely at the risk and responsibility of the participating students.

## **23. ANNUAL PRIZE DISTRIBUTION FUNCTION**

The college organizes Annual Prize Distribution Function at the end of the academic session, the date of which is notified well in advance. Various prizes are awarded to the students for their best performance in Academics, Cultural activities in order to encourage and motivate them.

Student standing first, second & third in University Examination are given prizes. Likewise, prizes are also awarded to the students on the basis of performance in sports, cultural & other co-curricular activities.

## **24. LEAVE RULES FOR STUDENTS**

Students are required to attend their classes regularly. The condition of 75% attendance of lectures in order to become eligible to appear in University Examination is mandatory. However, students can be granted leave upto three days by Tutor / Subject (Major) Teacher. Leave up to 6 days will be granted by Senior Tutor (on behalf of Principal). In Special cases leave can be granted beyond six days and discretion lies with the Principal after recommendation from Tutor and Senior tutor.

Leave more than three days will be sanctioned by the following on behalf of Principal after recommendation from respective tutors.

- |                              |                 |
|------------------------------|-----------------|
| i) Dr. Dinesh Kumar Sharma : | B.Sc. (N.Med.)  |
| ii) Dr. Neera Rashmi :       | B.Sc. (Medical) |
| iii) Prof. Seema Ohri :      | B.A.            |
| iv) Prof. Kiran Bala :       | B.Com.          |

## **25. BACHELOR OF VOCATION (B.Voc.)**

*UGC Approved 3-Year Regular Degree Programme*

### **COURSE OF STUDY**

The college offers the following two 'NSQF' (National Skill Qualification Framework) UGC approved 3 - year regular degree programmes under semester system for vocational studies as mentioned below :-

- \* **B.Voc. in Retail Management**
- \* **B.Voc. in Hospitality & Tourism**

### **ABOUT THE BACHELOR OF VOCATION (B.Voc.) DEGREE PROGRAMME**

The University Grants Commission (UGC) has launched an employment oriented scheme on skill development based higher education as a part of College / University education, leading to Bachelor of Vocation (B.Voc.) degree with multiple entry and exit at different levels viz. Diploma / Advance Diploma and Degree in compliance to the National Skills Qualification Framework (NSQF). Multiple entry and exit will allow students the flexibility to earn and study as per their convenience.

#### **OBJECTIVES :-**

- \* To provide multiple entry and exit options at various levels through program design in confirmation to the skill eco system.
- \* To create requisite job role specific skilled manpower for industry at various NSQF levels as per NOS's (National Occupational Standards).
- \* To empower the youth leading to employment and income generating opportunities.
- \* To provide judicious mix of skills relating to a profession and appropriate content of general education.

#### **COURSE STRUCTURE**

B.Voc. programme is designed with the provision for multiple exit levels. All the candidates enrolled for diploma courses or further will be treated at par from the second semester onwards. Students may exit after six months with the certificate (NSQF Level 4) or they may continue for diploma or Advanced Diploma level courses leading to B.Voc. degree.

Following table provides a snapshot of the various certificates and their duration :-

<b>NSQF Level</b>	<b>Skill Component Credits</b>	<b>General Education Credits</b>	<b>Total Credits for Award</b>	<b>Normal Duration</b>	<b>Exit Points / Awards</b>
4	18	12	30	One Sem.	Certificate
5	36	24	60	Two sem.	Diploma
6	72	48	120	Four Sem.	Advanced Diploma
7	108	72	180	Six Sem.	B.Voc. Degree

### Multiple Entry and Exit Options :-

- \* After the completion of Semester I, the candidate will get a Certificate, and she / he may go for a job or continue studying.
- \* The candidate may rejoin Semester II. After the completion of Semester II, and the candidate will get a Diploma, and she / he may go for a job or continue studying.
- \* The candidate may rejoin Semester III. After the completion of Semester III and IV, the candidate will get an Advanced Diploma, and she/he may go for a job or continue studying.
- \* **The candidate may rejoin Semester V. After the completion of Semester V and VI, the candidate will be awarded a B.Voc. Degree, and she / he may go for a job or become an entrepreneur or continue studying for the M.Voc. Degree (NSQF Level 8 onwards) and can register for Ph.D. Degree (NSQF Level 10) after it in Vocational studies, or they can take admission in any other masters programme after completion of required Bridge course, or appear in any competitive exams conducted by State Public Service Commission and Union Public Service Commission.**

### Internship Programme :-

- \* Internship for 6 weeks after the completion of each year is an integral / essential component of B.Voc. Degree.
- \* The Internship shall also carry credits to be added in the final evaluation of skill components.
- \* **HPKVN (Himachal Pradesh Kaushal Vikas Nigam)** is fully sponsoring the internship apart from facilitating the skill component (60%) of this programme along with courseware for whole of the programme.
- \* Candidates enrolled for this programme are entitled for '**Kaushal Vikas Bhatta**' as per state government policy.

RETAIL MANAGEMENT			
NSQF Level	Semester	Job Role	Training Hours
4	I	Sales Associate	585
5	II	Team Leader	585
6	III & IV	Departmental Manager	1170
7	V & VI	Store Manager	1245

HOSPITALITY & TOURISM			
NSQF Level	Semester	Job Role	Training Hours
4	I	Front Office Associate	585
5	II	Front Office Executive	585
6	III & IV	Guest Relation Manager	1170
7	V & VI	Duty Manager	1245

### JOB OPPORTUNITIES

RETAIL MANAGEMENT
<ul style="list-style-type: none"> <li>* After the completion of the first semester, the student will get a "<b>Sales Associate</b>" Certificate in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) &amp; Himachal Pradesh University. The candidate may work as a certified resource in any retail-related industry.</li> <li>* After the completion of the second semester, the student will get a combined "Team Leader" Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may get an opportunity to work in any retail-related industry.</li> </ul>

HOSPITALITY & TOURISM
<ul style="list-style-type: none"> <li>* After the completion of the first semester, the student will get a "<b>Front office Associate</b>" Certificate in the Hospitality &amp; Tourism sector from Tourism and Hospitality Skill Council (THSC) &amp; Himachal Pradesh University. The candidate may work as a certified resource in any hospitality and tourism - related industry.</li> <li>* After the completion of the second semester, the student will get a combined "<b>Front Office Executive</b>" Diploma in the Hospitality &amp; Tourism sector from Tourism and Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may get an opportunity to work in any Hospitality &amp; Tourism related industry.</li> </ul>

### RETAIL MANAGEMENT

- \* After the completion of the second year, the student will get a combined "**Departmental Manager**" Advanced Diploma in the Retail Management sector from Retailers Association's Skill Council of India (RASCI) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- \* After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "**Store manager**" in retail-related industries as well as explore opportunities to become an entrepreneur.

### HOSPITALITY & TOURISM

- \* After the completion of the second year, the candidate will get a combined "**Guest Relations Manager**" Advanced Diploma in the Hospitality & Tourism sector from Tourism & Hospitality Skill Council (THSC) and Himachal Pradesh University. The candidate may work as a skilled resource in the related field as well as explore opportunities to become an entrepreneur.
- \* After the completion of the third year, the student will get a Degree Certificate from the Himachal Pradesh University. The candidate may become a "**Duty Manager**" in Hospitality & Tourism related industries as well as explore opportunities to become an entrepreneur.

## CONDITIONS FOR ADMISSION

### ELIGIBILITY CONDITIONS :-

- \* Admission to the B.Voc. programme will be as per the rules and regulations of the Himachal Pradesh University.
- \* The eligibility criteria for admission to the B.Voc. degree programme shall be 10+2 in all streams from a recognized board; 10+2 examination or an examination equivalent thereof from a Board / University established by law in India with English as a compulsory subject with 45% marks in aggregate, OR any examination of a University / Board / College or School in a foreign country recognized as equivalent for the above purpose by the Vice-Chancellor / Equivalence Committee on its own, OR on the recommendation of Association of India Universities with 45% marks OR as per eligibility norms of the college for admission to undergraduate courses in case of center of excellence.
- \* **Vocational subjects under NSQF will be given weightage, equivalent to any other general education subject while considering admission to students to the undergraduate course as per reference no. DDNo. 1-52/2013 (CC/NSQF) dated 30-04-14 of UGC.**
- \* **Maximum age limit for admission to B.Voc courses is 23 years for general category, 25 years for SC/ST category and 25 years for girl candidates, as on July 1 of the admission year. The Vice - Chancellor may permit age relaxation as per norms.**
- \* Reservation rules are applicable as per the rules or guidelines of the Himachal Pradesh Government.
- \* Students belonging to SC/ST category shall be given a 5% relaxation in marks for admission purpose, i.e. they would require a minimum of 40% marks in aggregate at 10+2 level.
- \* **Compartment students shall not be allowed admission in the B.Voc. programmes.**
- \* A candidate cannot pursue two full time undergraduate courses simultaneously.
- \* The University reserves the right to cancel any admission at any stage.
- \* In matters relating to undergraduate admissions, the decision of the Admission Committee / Vice - Chancellor, Himachal Pradesh University, Shimla, shall be final.
- \* All legal matters pertaining to undergraduate admissions shall be subject to the Himachal Pradesh jurisdiction only.

### MODE OF SELECTION :-

- \* Admission to the B.Voc. programme in Retail management and Hospitality & Tourism (Semester - I) shall be done purely on the merit in the qualifying examination (10+2 etc.)
- \* There are three categories of candidates who shall be given admission in Semester - I of the skill based courses under NSQF.

**Category 1 :** Students who have already acquired NSQF certification Level in a particular Industry sector may opt for a admission in the skill-based courses under NSQF.

**Category 2 :** Students who have acquired NSQF certification Level 4, but may like to change their trade and may enter into skill-based courses in a different trade.



**Category 3 :** Students who have passed the 10+2 examination with conventional schooling without any background of vocational training.

**NOTE :-**

***Regarding selection of students for B.Voc. programme, 10% extra weightage shall be given to Category - 1; 5% extra weightage shall be given to Category - 2 in 10+2 examination. Final list of students shall be finalized on merit.***

**MEDIUM OF INSTRUCTIONS**

\* The course content of the B.Voc. programme will be taught in English.

## **26. CODE OF CONDUCT / DISCIPLINE**

Every student is required to maintain discipline and observe code of discipline in or outside college campus. The following is the code of discipline for the students of this college. Any act to indiscipline will invite disciplinary action against the delinquents.

- i) Each student is required to possess his/her valid identity card and show it to the college authorities on demand. The students without identity cards may be asked to leave the college campus. Habitual offenders will be fined and strictly dealt with.
- ii) Ragging of any kind is legally banned. Any student found indulged in ragging will be prosecuted and expelled from the college.
- iii) **Mobile phones are not allowed in the college campus at all.**
- iv) The use of intoxicants including smoking, drinking, chewing tobacco, pan masala and drugs are totally banned in the college. Any infringement of the ban will invite disciplinary action in the form of fine, suspension and rustication from the college.
- v) **Bringing outsiders to the college campus by student will be considered as the violation of the code of conduct, leading disciplinary action as may be deemed fit by the Disciplinary Committee. However the Parents/Guardian of a student may meet their wards with the permission of the Principal.**
- vi) Writing slogans on the walls, sticking bills of student's organization in the College Campus, putting private notice on the Notice Board without permission, writing obscene remarks on the black boards, walls or furniture of the college is strictly prohibited. Any student found indulging in these activities will be fined, suspended or expelled from the college.
- vii) The code of discipline requires security and maintenance of the college property by the students. Any one causing damage to the college property, its furniture, electric/tubes etc. will be required to pay for the damages caused as well as the special fine can also be imposed.
- viii) Rioting, slogan shouting, eve-teasing, misbehavior with fellow students, teachers & non-teaching staff are considered serious act of indiscipline. The delinquents are liable to disciplinary action.
- ix) Any other act which is considered unbecoming of students by the Discipline committee will be treated as violation of code of conduct and disciplinary action will be taken against such students.
- x) Aimlessly loitering in the verandas/corridors in free period, sitting on the railing in front of the class rooms / Library area, attempts to disturb classes are viewed seriously. Any violation will entail disciplinary action.
- xi) Students are not allowed to take any chair/bench out of the class rooms for sitting in the verandas without permission of the college authorities.

***Principal***  
***Govt. Arya Degree College***  
***Nurpur***